

# ADEQ

## Emergency Planning and Community Right-to-Know Act (Tier II)

Adding a New User



# Emergency Planning and Community Right-to-Know Act (EPCRA)

- Created in response to a methyl isocyanate release at a Union Carbide chemical plant in Bhopal, India on December 4, 1984
- Congress passed EPCRA in 1986
- Establishes requirements for Federal, State and local governments, tribes, and industry regarding emergency planning and Community Right-to-Know reporting on hazardous and toxic chemicals
- Helps increase public's knowledge and access to information on chemicals at individual facilities
- States and communities, working with facilities, can use the information to improve chemical safety and protect the public and environment

# Adding a New User



Statistics for ADEQ Test -- Reporting Year 2020

Facilities

Tier II exists Tier II does not exist

Map Satellite

Facilities Reporting

3 of 5 (based on prior year)

|             |       |
|-------------|-------|
| Certified   | 0     |
| Exempt      | 0     |
| Uncertified | 0     |
|             | 0 100 |

FERP Status

|           |              |          |                  |
|-----------|--------------|----------|------------------|
| SUBMITTED | UNDER REVIEW | ACCEPTED | CHANGE REQUESTED |
| 2         | 1            | 0        | 1                |

Chemicals Reported

6

Fees [VIEW DETAILS](#)

PAID \$0

OWED \$115

**PAY NOW**

From the Dashboard click on Add User (circled)

You must have **Grant** access to manage permissions for your company's users.

In the View By dropdown:

- Select **Facility** to view and assign user permissions to facilities you are associated with.
- Select **User** to view and assign facility permissions to users within the company you are associated with.

View By:

| Name                  | City    | Street               | Zip   | Users |                      |
|-----------------------|---------|----------------------|-------|-------|----------------------|
| Test Facility         | PHoenix |                      | 85007 | 3     | <a href="#">Edit</a> |
| My Fun Chemical Store | Phoenix | 1110 W. Washington   | 85007 | 4     | <a href="#">Edit</a> |
| Test Facility 2       | Phoenix | 1010 W Washington St | 85007 | 2     | <a href="#">Edit</a> |
| Demo                  | Phoenix | 1110 W Washington St | 85007 | 1     | <a href="#">Edit</a> |
|                       |         |                      |       | 1     | <a href="#">Edit</a> |

Click Here



### Test Facility ✕

To add a user for this facility, select from the list of users associated with this company or register a new user.

Add User:

-- Select a user --

ADD

New User:

NEW USER

---

Primary Account: (Permissions cannot be modified for the primary account)

**Username**  
systemtest

**Name/Email**  
Chris Nutter <cn4@azdeq.gov>

- View** allows the user to view Tier2 reports for this facility.
- Edit** allows the user to modify Tier2 reports for this facility.
- Grant** allows the user to modify permissions of other users within this company.

| Username | Email                 | Full Name       | View | Edit | Grant |   |
|----------|-----------------------|-----------------|------|------|-------|---|
| Utah     | nutter.chris@azdeq... | Johnny Utah     | Yes  | Yes  | Yes   | <div style="border: 1px solid #ccc; padding: 2px; display: inline-block; margin-bottom: 5px;">✎ Edit</div> <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">✕ Delete</div> |
| smoove   | sh9@azdeq.gov         | smoove criminal | Yes  | Yes  | Yes   |   |

**Primary Tier 2 User Account**

This is the primary account information for the company.

Username

Password

Confirm password

Full Name

Email

Phone

Fax

Street

City, State, Zip  AZ

REGISTER
CANCEL

To add a user for this facility, select from the list of users associated with this company or register a new user.

Add User:

-- Select a user --

New User:

Primary Account: (Permissions cannot be modified for the primary account)

**Username**

systemtest

**Name/Email**

Chris Nutter <cn4@azdeq.gov>

- **View** allows the user to view Tier2 reports for this facility.
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| Username | Email         | Full Name       | View | Edit | Grant |  |
|----------|---------------|-----------------|------|------|-------|--|
| smoove   | sh9@azdeq.gov | smoove criminal | Yes  | Yes  | Yes   | <input type="button" value="Edit"/><br><input type="button" value="Delete"/> |

Use the “Edit” button to assign permissions

- **View**- allows user to view Tier II reports
- **Edit**- allows user to modify Tier II reports
- **Grant**- allows user to modify permissions of other users